



# Stuttgart Military Community SCSC 2022 Spouse Scholarship Application

## General Information/Criteria:

Stuttgart Community Spouses' Club (SCSC) scholarships are made possible by the use of proceeds generated by the SCSC Thrift Shop, to which club and community volunteers generously devote hundreds of hours each year. The Scholarship Committee reviews submissions and determines applicant eligibility and selection criteria. **The selection criteria include a combination of academic achievement, extracurricular activities, personal essay, community service, community leadership, and work experience.** Financial need is not factored into award consideration. The Scholarship Selection Panel is an independent panel of judges comprised of volunteer military and civilian members of the Stuttgart Community. Judges are screened for potential conflicts of interest and their dependents are not eligible to apply for a scholarship. Applicant identity is anonymous throughout the judging and award determination process. The Scholarship Committee will determine the number of scholarships and the monetary value of each scholarship to be awarded based on available funds. The Scholarship Selection Panel will determine the award winners through an analysis of scores. Submission of an application does not guarantee the award of a scholarship.

1. This application is for a command-sponsored spouse who will be pursuing post high school or higher educational studies (to include post-graduate degrees) at an accredited college, university, or technical school in the fall of 2022.
2. The applicant is responsible for gathering and submitting all necessary information and official documents. Applications are evaluated on the information submitted. Please answer all questions completely and give specific dates when required.
3. Applicants are advised to keep a copy of their completed application for their records.
4. The SCSC Scholarship Advisor will inform applicants when the committee receives their application. **Applicants should email [scsc.scholarship@gmail.com](mailto:scsc.scholarship@gmail.com) if they have not received confirmation by 4 March 2022.**
5. Inquiries may be made via email to [scsc.scholarship@gmail.com](mailto:scsc.scholarship@gmail.com) to the SCSC Scholarship Committee Chairperson, Valerie Wells.
6. **Applications will not be accepted via email or in person.**
7. Scholarship recipients will be notified of results in late April 2022. Awards are granted without regard to race, color, creed, religion, or disability.

**Eligibility:** Each applicant must meet the following requirements:

1. Applicant must be a command sponsored spouse, living in the Greater Stuttgart Area, whose sponsor is both living in and working in the Stuttgart Military Community, or whose sponsor is assigned to a USAG Stuttgart military unit, but with a duty station at a remote location. (The scholarship may be applied elsewhere, if the sponsor has a permanent change of station after the selection process.)
2. Applicant and sponsor must both possess valid military identification cards.
3. Applicant has a high school, GED, or equivalent diploma.
4. Applicant must have a cumulative grade point average (GPA) of 3.0 or better (GPA based on a 4.0 scale), having completed at least one semester at an accredited college, university, or technical school. For those who do **not** have any college courses completed and thus no collegiate GPA, applicant must submit an additional essay.
5. The Scholarship Committee makes final determination regarding eligibility. Please contact the SCSC Scholarship Chairperson if you have questions on eligibility at: [scsc.scholarship@gmail.com](mailto:scsc.scholarship@gmail.com).

## **Limitations for Award Recipients:**

1. **Time period for use of Scholarship Funds** – Beginning in the fall semester of 2022 and continuing through the last summer session of 2023.
2. **Award Acceptance Form** – The Award Acceptance Form should be returned to the committee by email or mail as soon as possible. The deadline for the Award Acceptance Form is 1800 Central European Time on **13 May 2022**. The committee is unable to accept late forms. If the Award Acceptance Form is not received by the deadline, then the award will be considered unclaimed and returned to the SCSC Scholarship Fund.
3. **Scholarship Payment** – Payment is awarded directly to the scholarship recipient from the SCSC.
4. **Appropriate Use of Scholarship Funds** – The scholarship award should be used for tuition, fees, books, university housing, school meal plans, or other educational expenses at an accredited college, university, or technical school for the academic year.

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**Application Instructions:** FAILURE TO FOLLOW ALL INSTRUCTIONS WILL AFFECT THE APPLICANT'S OVERALL SCORE AND MAY RESULT IN THE INELIGIBILITY OF THE APPLICANT.

1. The applicant must fill out the application online and print the completed forms to turn in according to the instructions in number 4 below. All applications must be typed - **handwritten applications will NOT be accepted.**
2. If in any section, the applicant requires additional space for appropriate answers, please type on 8.5" x 11" white bond paper, clearly indicating the section for which the additional space was necessary. Do not attach a resume.
3. The applicant must include official school transcripts supporting all educational data and documenting the cumulative GPA if applicable. (**Note: Grade reports and copies of transcripts are not acceptable.**) Please review the transcripts to verify the contents are accurate.
4. The complete application must be postmarked to the SCSC Scholarship Chair, no later than **18 February 2022** to be considered. Applications will NOT be accepted by e-mail or in person. **This application becomes complete and valid only when all of the pages listed below are delivered. All materials must be collated and submitted at the same time.** Copy (single-sided only) and attach the pages indicated below. **Do NOT staple. Paper clip all items together** in the following prescribed order and mail in a manila envelope:

Applicant and Sponsor Information (Page 3)

Certification Letter (Page 4)

Official Transcripts to include fall 2021 (if applicable)

Educational, Community Activities, and Employment Information (Page 5)

Community Service and Awards/Honors Information (Page 6)

Six (6 separate copies) of the essay response (or responses) written by the applicant.

**Essay Question:** Type a 300-500 word double-spaced essay on 8.5" x 11" white paper. **DO NOT** use names, schools, positions, or personal identifiers in the essay.

**Describe your impact on your community and how that experience has shaped you.**

**Essay Question #2:** For first time college students (with no GPA) only. Type a second 300-500 word double-spaced essay on 8.5" x 11" white paper. **DO NOT** use names, schools, positions, or personal identifiers in the essay.

**Describe your life since you were last in an educational environment and how this will inform your future studies.**

**Final Notes:**

NO applications will be considered after the due date.

Failure to follow all instructions will affect your overall score.

If you have not received confirmation of receipt of your application by 4 March 2022, send an email message to [scsc.scholarship@gmail.com](mailto:scsc.scholarship@gmail.com).

Emailed or hand delivered applications will not be accepted.

To be considered for an award your completed application must be **postmarked no later than 18 February 2022 and mailed to:**

**SCHOLARSHIP APPLICATION\***

SCSC SCHOLARSHIP CHAIR

CMR 480, Box GD, APO AE 09128

\*Please highlight "Scholarship Application" on your envelope for quick identification.

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<b>APPLICANT'S INFORMATION</b>	
Applicant's Name (Last, First, Middle)	
Applicant's Dependent ID Card Number	
Current Mailing Address CMR _____ BOX _____ APO, AE ZIP: _____	Are you and/or your spouse a current member of the Stuttgart Community Spouses' Club (SCSC)?  Yes _____ No _____
Home Phone Number/Cell Phone Number	Applicant's ID Card Expiration Date
E-mail Address	
<b>SPONSOR'S INFORMATION</b>	
Sponsor's Name (Last, First, Middle)	Rank/Grade & Branch of Service (for demographic purposes only)
Sponsor's Organization	Sponsor's ID Card Number and Expiration Date
Organization Address	Duty Phone Number
Current Mailing Address (APO) CMR _____ BOX _____ APO, AE ZIP: _____	Email Address
Home Phone Number/Cell Phone Number	Office Use Only

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<b>CERTIFICATION LETTER</b>
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I certify that all information in this application is accurate and the essay is entirely my own effort. If I accept a Stuttgart Community Spouses Club (SCSC) scholarship, I further certify I will abide by the following conditions:

1. Scholarship funds are to be used within the 2022-2023 academic year.
2. Scholarship payment will be made directly to the scholarship recipient.
3. The scholarship funds are to be applied only toward tuition, fees, books, university housing, school meal plans, or other educational expenses.
4. After notification as a scholarship recipient, I will return the Scholarship Committee Acceptance Form no later than 18:00 CET on 13 May 2022, stating the name and address of the accredited college, university, or technical school where I am accepted and intend to enroll for the 2022 fall term. After 1 September 2022 any unclaimed scholarship funds revert to the SCSC Scholarship Fund.
5. I am a responsible citizen in good standing in the school and the community.
6. If the above conditions are violated, the scholarship award funds must be returned to the SCSC Scholarship Fund.
7. I understand that I may be photographed or videotaped by the SCSC at the Award Ceremony. I agree that the SCSC may use such images and recordings for any promotional or non-profit purpose, without compensation and without time limits. I also acknowledge that SCSC is not required to use my images or recordings.

I agree that my signature on this form will authorize the SCSC Scholarship Chair to release this application, including ID card number, GPA and transcript(s) to the Scholarship Committee and Scholarship Selection Panel as needed.

**APPLICANT'S NAME:**

Printed \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**SPONSOR'S NAME:**

Printed \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

TO BE CONSIDERED APPLICATION MUST BE POSTMARKED NLT **18 February 2022** TO:

**SCHOLARSHIP APPLICATION**  
SCSC SCHOLARSHIP  
CMR 480, Box GD, APO AE 09128

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<b>EDUCATION-</b> (Begin with the most recent.)				
High School Graduated from and Colleges attended/attending (Name, City, State) List if you received a diploma or GED.	Major	GPA/Scale	Dates Attended From Mo/Yr -To Mo/Yr	

<b>COMMUNITY ACTIVITIES</b> (Begin with the most recent and include activities from the last 5 years.)		
Organization (Name, City, State)	From Mo/Yr - To Mo/Yr	Description
<i>e.g.: Tennis Club</i>	<i>September 2019-Sept. 2021</i>	<i>SCSC Tennis Group</i>

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<b>EMPLOYMENT-</b> (Begin with the most recent and include employment from the last 5 years. Do not project beyond 18 February 2021 if presently employed.)				
presently <b>Employer</b> presently employed.) (Name, City, State)	<b>Position/Title</b>	<b>Total Hours</b>	<b>Dates employed</b> From Mo/Yr – To Mo/Yr	
e.g.: Community Bank	Teller	160	Sep 2016	Jan 2019

<b>COMMUNITY SERVICE-</b> (List volunteer work with service, religious, and other community organizations performed in the last 5 years. Begin with the most recent.)				
<b>Organization</b> (Name, City, State)	<b>Position/Title</b>	<b>Total Hours</b>	<b>Dates volunteered</b> From Mo/Yr – To Mo/Yr	
e.g.: Panzer Chapel, Germany	Sunday School Teacher	150	Sep 2019	Jan 2021

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<b>AWARDS/HONORS-</b> (Begin with the most recent.) <b>(PLEASE LIST AWARDS/HONORS FROM POST HIGH SCHOOL/COLLEGE ONLY)</b>		
<b>Award/Honor and Organization</b>	<b>Description</b>	<b>Year</b>
e.g.: Volunteer of the Quarter, FRG EUCOM	Awarded by EUCOM	2014-2015