



# Stuttgart Military Community SCSC 2020 Gap Year Student Scholarship Application

## General Information/Criteria:

Stuttgart Community Spouses' Club (SCSC) scholarships are made possible through SCSC sponsored activities, such as the Thrift Shop, in which volunteers from the club and the community devote numerous volunteer working hours. The Scholarship Committee reviews submissions and determines applicant eligibility and selection criteria. **The selection criteria includes a combination of academic achievement, extracurricular activities, personal essay, community service, community leadership, and work experience.** Financial need is not factored into award consideration. The Scholarship Selection Panel is an independent panel of judges comprised of volunteer military and civilian members of the Stuttgart Community. Judges are screened for potential conflict of interest and their dependents are not eligible to apply for a scholarship. Applicant identity is anonymous throughout the judging and award determination process. No member of the SCSC Governing Board is involved in the independent judging process. The Scholarship Committee will determine the number of scholarships and the monetary value of each scholarship to be awarded based on available funds. The Scholarship Selection Panel will determine the award winners through an analysis of scores. Submission of an application does not guarantee award of a scholarship.

1. This application is for a child dependent who graduated from High School in 2019, did not take any post-high school classes (i.e. college or technical courses) during the 2019-2020 school year, and who will begin undergraduate studies at an accredited college, university, or technical school in the fall of 2020.
2. The applicant is responsible for gathering and submitting all necessary information and official documents. Applications are evaluated on the information submitted. Please answer all questions completely and give specific dates when required.
3. Applicants are advised to keep a copy of their completed application for their records.
4. The SCSC Scholarship Chairman will inform applicants when the committee receives their application. **Applicants should email [scsc.scholarship@gmail.com](mailto:scsc.scholarship@gmail.com) if they have not received confirmation by 6 March 2020.**
5. Inquiries may be made via email to [scsc.scholarship@gmail.com](mailto:scsc.scholarship@gmail.com) to the SCSC Scholarship Committee Chairperson, Ashleigh Quirarte. **Applications will not be accepted via email or in person.**
6. Applicants will be notified of results in late April 2020. Awards are granted without regard to race, color, creed, religion, or disability.

**Eligibility:** Each applicant must meet the following requirements:

1. A command sponsored dependent child who graduated High School in 2019 and who took a "gap year"--defined as not taking any post-high school level courses during the 2019-2020 school year. Applicant must intend to enroll in college full-time and have a sponsor who is both living in and working in the Stuttgart Military Community, or whose sponsor is assigned to a USAG Stuttgart military unit, but with a remote duty station.
2. Applicant and sponsor must both possess valid military identification cards.
3. Applicant must have graduated High school in 2019 with a cumulative grade point average (GPA) of 3.0 or better (GPA based on a 4.0 scale).
4. The Scholarship Committee makes final determination regarding eligibility. Please contact the SCSC Scholarship Chairperson if you have a question on eligibility at: [scsc.scholarship@gmail.com](mailto:scsc.scholarship@gmail.com).

## Limitations for Award Recipients:

1. Time period for use of Scholarship Funds – Beginning in the fall semester of 2020 and continuing through the last summer session of 2021.
2. Award Acceptance Form – The Award Acceptance Form should be returned to the committee by email or mail as soon as possible. The deadline for the Award Acceptance Form is 1800 Central European Time on **15 May 2020**. The committee is unable to accept late forms. If the Award Acceptance Form is not received by the deadline, then the award will be considered unclaimed and the monies rolled back into the SCSC Scholarship Fund.
3. Scholarship Payment – Payment is made directly to the educational institution. Scholarship funds must be paid by the SCSC directly to the accredited college, university, or technical school. If payment by the SCSC directly to the accredited institution is not possible, the award will be considered invalid and will be rolled back onto the SCSC Scholarship Fund.
4. Appropriate Use of Scholarship Funds – The scholarship award (when combined with all other scholarships, grants or any other type of funds that require no repayment) must not exceed the cost of tuition, fees, books, university housing, or school meals plans at an accredited college, university, or technical school for the academic year. These funds cannot be used for the applicant's miscellaneous personal expenses. Any remaining funds must be returned to the SCSC.
5. Additional Possible Circumstances for Scholarship Forfeiture –
  - a. Using the Post 9-11 G.I. Bill or attending a Yellow-Ribbon school may cause the forfeiture of a SCSC scholarship award, if funds used to benefit the applicant meet or exceed the cost of tuition, fees, books, university housing, and school meal plans.
  - b. Applicants who accept an appointment to a military service academy become ineligible to use a SCSC scholarship award.

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**Application Instructions: FAILURE TO FOLLOW ALL INSTRUCTIONS WILL AFFECT THE APPLICANT'S OVERALL SCORE AND MAY RESULT IN THE INELIGIBILITY OF THE APPLICANT.**

1. The applicant must fill out the application online and print the completed forms to turn in according to the instructions in number 5 below. All applications must be typed - **handwritten applications will NOT be accepted.**
2. If in any section, the applicant requires additional space for appropriate answers, please type on "8.5 x 11" white bond paper, clearly indicating the section for which the additional space was necessary. Do not attach a resume.
3. The applicant must include official school transcripts supporting all educational data and documenting the cumulative GPA. **(NOTE: Grade reports and copies of transcripts are not acceptable.)** Please review the transcripts to verify contents are accurate.
4. The applicant must include a copy of SAT and/or ACT test score reports provided by the applicable testing service.
5. The complete application must be postmarked to the SCSC Scholarship Chair, no later than **18 February 2020** to be considered. **Applications will NOT be accepted by e-mail or in person. This application becomes complete and valid only when ALL of the pages listed below are delivered. All materials must be collated and submitted at the same time.** Copy and attach the pages indicated below as instructed. Do NOT staple. Paper clip all items together in the following prescribed order:

Applicant and Sponsor Information (Page 3)

Certification Letter (Page 4)

Official Transcripts

Copy of SAT and/or ACT Test Score Report provided to the student from the application testing service

Two (2) copies of the Educational, Employment, and Community Service Information (Page 5)

Two (2) copies of the Extracurricular Activities and Awards/Honors Information (Page 6)

Six (6 separate) copies of the applicant's original essay response

**Essay Question:** Type a 300-500 word double-spaced essay on 8.5" x 11" white paper. **DO NOT** use names, schools, positions, or personal identifiers in the essay.

**What was your reason for taking a gap year? What opportunities have been afforded to you during this time and how has it impacted you?**

**Final Notes:**

NO applications will be considered after the due date.

Failure to follow all instructions will affect your overall score.

If you have not received confirmation of receipt of your application by 6 March 2020, send an email message to [scsc.scholarship@gmail.com](mailto:scsc.scholarship@gmail.com).

Emailed applications or hand delivered applications will not be accepted.

To be considered for an award your completed application must be **postmarked no later than 18 February 2020 and mailed to:**

**SCHOLARSHIP APPLICATION\***

SCSC SCHOLARSHIP CHAIR  
CMR 480, Box GD, APO AE 09128

\*Please highlight "scholarship application" on your envelope for quick identification.

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APPLICANT'S INFORMATION	
Applicant's Name (Last, First, Middle)	(Nickname, if any)
Applicant's Dependent ID Card Number	
Current Mailing Address ( <i>if different than sponsor</i> ) _____ _____	Is your parent/legal guardian a current member of SCSC? (for demographic purposes only)  Yes No
Home Phone Number/Cell Phone Number	Applicant's ID Card Expiration Date
E-mail Address	
SPONSOR'S INFORMATION	
Sponsor's Name (Last, First, Middle)	Rank/Grade & Branch of Service (for demographic purposes only)
Sponsor's Organization	Sponsor's ID Card Number and Expiration Date
Organization Address	Duty Phone Number
Current Mailing Address (APO)  CMR _____ BOX _____  APO, AE ZIP: _____	Email Address
Home Phone Number/Cell Phone Number	For Office Use

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<b>CERTIFICATION LETTER</b>
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I certify that all information in this application is accurate and the essay is entirely my own effort. If I accept a Stuttgart Community Spouses' Club Scholarship (SCSC), I further certify I will abide by the following conditions:

1. Scholarship funds are to be used for undergraduate studies within the 2020-2021 academic year.
2. Scholarship funds must be paid by the SCSC directly to the accredited college, university, or technical school. If payment by the SCSC directly to the accredited institution is not possible, the award will be considered invalid and will be rolled back into the SCSC Scholarship Fund. The scholarship funds are to be applied only toward tuition, fees, books, university housing or school meal plans.
3. The scholarship award, when combined with all other scholarships, grants, or any other type of funds that require no repayment, must not exceed the cost of tuition, fees, books, university housing or school meal plans at the accredited college, university, or technical school for the academic year. These funds cannot be used for the applicant's miscellaneous personal expenses. Any remaining funds must be returned to the SCSC.
4. After notification as a scholarship recipient, I will return the Scholarship Committee Acceptance Form no later than 18:00 CET on 15 May 2020, stating the name, address of the financial aid office, and my student ID number at the accredited college, university, or technical school where I am accepted and intend to enroll for the 2020 fall term. After 1 September 2020 any unclaimed scholarship funds revert to the SCSC Scholarship Fund.
5. I am a responsible citizen in good standing in the school and the community.
6. If the above conditions are violated, the scholarship award funds must be returned to the SCSC Scholarship Fund.
7. It is my responsibility to notify the SCSC Scholarship Committee of any change of status by 1 August 2020 (e.g., change of schools, change in address, etc.) Failure to do so may result in the forfeiture of my scholarship award.
8. I understand that I may be photographed or videotaped by the SCSC at the Award Ceremony. I agree that the SCSC may use such images and recordings for any promotional or non-profit purpose, without compensation and without time limits. I also acknowledge that SCSC is not required to use my images or recordings.

I agree that my signature on this form will authorize the SCSC Scholarship Chair to release this application, including ID card number, GPA, and transcript(s) to the Scholarship Committee and Scholarship Selection Panel as needed.

APPLICANT'S NAME:

Printed \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

SPONSOR'S NAME:

Printed \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

TO BE CONSIDERED APPLICATION MUST BE POSTMARKED NLT **18 February 2020** TO:

**SCHOLARSHIP APPLICATION**

SCSC SCHOLARSHIP CHAIR  
CMR 480, Box GD, APO AE 09128

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<b>EDUCATION</b> (Begin with the most recent.)			
High schools attended grades 9-12 (Name, City, State)	GPA/Scale	Dates Attended	
		From Mo/Yr	To Mo/Yr

<b>EMPLOYMENT</b> (List most recent employment first. Do not project beyond 18 February 2020 if presently employed.)				
Employer (Name, City, State)	Position/Title	Total Hours	Dates employed	
			From Mo/Yr	To Mo/Yr
<i>EXAMPLE: Commissary, Patch Barracks, Germany</i>	<i>Bagger</i>	<i>160</i>	<i>Sep 2017</i>	<i>Jan 2019</i>

<b>COMMUNITY SERVICE</b> (Volunteer work with service, religious, and other community organizations. Begin with the most recent. <small>CWE(carrier practicum) is not considered community service as it is an academic course.)</small> )				
Organization (Name, City, State)	Position/Title	Total Hours	Dates volunteered	
			From Mo/Yr	To Mo/Yr
<i>EXAMPLE: Thrift store, SCSC events, Patch Barracks, Germany</i>	<i>Cleaning, setting up</i>	<i>20</i>	<i>Sep 2018</i>	<i>Jan 2019</i>

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<b>HIGH SCHOOL ACTIVITIES</b> (List activity and place the descriptive symbol or symbols in the appropriate grade column.)					
C – Captain      P – President      T – Treasurer      M – Member      O – Other leadership position					
CC – Co-Captain      VP – Vice President      S – Secretary      L – Letter					
Activity	12 <sup>th</sup>	11 <sup>th</sup>	10 <sup>th</sup>	9 <sup>th</sup>	Description
<i>EXAMPLE: Drama Club</i>	<i>P/L</i>	<i>L</i>	<i>M</i>	<i>M</i>	<i>11<sup>th</sup> Lead role in Dracula</i>

<b>AWARDS/HONORS</b> (Begin with the most recent. List all grades in which award was earned.)		
Award/Honor and Organization	Description	Grade
<i>EXAMPLE: President's Honor Roll, Stuttgart High School</i>	<i>Achieved 3.4 GPA</i>	<i>12<sup>th</sup></i>